

**RUN WILD MISSOULA - BOARD OF DIRECTORS
POSITION POSTING 2022**



Run Wild Missoula is seeking new members for our Board of Directors. The ideal candidates should be passionate about the sport of running and walking; the active, fit lifestyle that is part of Missoula's culture; and making meaningful contributions to our community.

The Board Member Position Description is attached.

Run Wild Missoula is committed to a diverse, inclusive, and equitable environment where all board members, staff, volunteers, and members feel respected and valued regardless of gender, age, race, ethnicity, national origin, sexual orientation or identity, disability, education, or any other bias.

We're committed to being nondiscriminatory and providing equal opportunities for employment, volunteering, and advancement in all areas of our work.

We respect the value that diverse life experiences bring to our board and leadership and we strive to listen to their views and give them value. We're committed to modeling diversity, inclusion, and equity and maintaining fair and equal treatment for all.

The board meeting calendar for 2020 is also attached. It is expected that the 2022 meeting calendar would be similar.

If interested, please email a cover letter, resume and other requested documentation (see below) to:
Trisha Drobeck, Executive Director
trishad@runwildmissoula.org

Within your submittal, please provide the following information:

- Identify other boards on which you are currently serving or have served on in the past.
- Identify volunteer positions you have held with Run Wild Missoula or other community groups/events.
- Please describe how your skills and background will be beneficial to the Run Wild Missoula Board of Directors and the club as a whole.

The application deadline is 5pm, Wednesday, October 27, 2021. It is expected that finalists will be notified by early November. It is the goal of Run Wild Missoula to select new board members by early December. The new board members would start their position in January 2022.

Run Wild Missoula is a 501(c)(3) non-profit organization with the mission to promote and support running and walking for people of all ages and abilities. With over 1,400 members, we are the largest running club in Montana; and, one of the largest in the northwest. We conduct over a dozen races each year, as well as training classes, social activities, guest speakers and training groups.

Should you need more information about the position or Run Wild Missoula as a whole, please contact Trisha Drobeck at trishad@runwildmissoula.org; or, by phone at 406.544.7073. You can also learn more about Run Wild Missoula by visiting www.runwildmissoula.org

BOARD MEMBER POSITION DESCRIPTION

MISSION

Run Wild Missoula promotes and supports running and walking for people of all ages and abilities.

CORE VALUES

1. Honesty, Integrity, Professionalism and Excellence in Reputation
2. Creation of a community of runners and walkers that:
 - Encourages inclusion and acceptance of all ages and abilities
 - Promotes a fit, active and healthy lifestyle for our members
 - Provides for multiple opportunities to safely participate, train, learn and race for members of all financial means.
3. Giving back to the community in meaningful ways
4. Supporting local vendors, businesses and economy – especially our event sponsors.

TERM(S): Three years. Can serve up to two consecutive three-year terms.

PURPOSE: The board's role is one of strategic leadership in defining and overseeing the implementation of the mission and core values. The board makes planning and policy decisions, approves and oversees the annual budget, assures adequate funding, monitors and sanctions activities, and employs the executive director. The board has ultimate responsibility for the affairs of Run Wild Missoula.

OBLIGATIONS:

- Assist with defining the mission, values and strategic vision of the organization.
- Assist with providing the organization with strategic direction.
- Ensure adequate funding for the mission.
- Approve the annual budget and monitor the financial integrity of the organization.
- Attend board and committee meetings. Members of the board must not miss more than two consecutive board meetings (except for extenuating circumstances). If unable to attend meeting(s), will inform executive director in advance.
- Pay annual membership dues to Run Wild Missoula.
- In collaboration with the full board support, select, evaluate, and, if necessary, replace the executive director.
- Ensure compliance with applicable laws, regulations and ethical standards.

GENERAL EXPECTATIONS:

- Prepare for, and participate in board and committee meetings, and other organizational activities.
 - Most board members report spending 2 to 3 hours per month on board obligations.
- Suggest agenda items for board and committee meetings to ensure that significant policy related matters are addressed.
- Ask discerning questions and constructively participate in deliberations.
- Vote according to personal convictions while supporting the majority decision.
- Participate in at least one committee or task force.
- Maintain confidentiality of the board's executive sessions.
- Participate in board evaluation and individual board member self-assessment.
- Serve in leadership positions at the full board or committee level or special assignments consistent with individual skills and interest.
- Participate in fundraising activities and development of fundraising strategies.
- Monitor Run Wild Missoula programmatic and fiscal activities and ensure that these activities are consistent with the organization's goals and objectives.
- Review the organization's financial statements and 990 tax return.
- Exercise prudence with the board in the control and transfer of funds.
- Participate in the nomination, approval and training of new board members.
- Participate in training and educational opportunities in order to enhance your effectiveness as a board member.
- Monitors the executive director's performance on an on-going basis.
- Act as an ambassador for the organization and its mission.
- Raise community awareness of Run Wild Missoula's mission and programs.
- Volunteer, participate or attend several Run Wild Missoula sponsored events each year.



BOARD MEETING CALENDAR – 2020 CALENDAR YEAR

(All Meetings to be held at offices of Garlington, Lohn & Robinson unless otherwise noted)

Friday, January 31st, 7:45 a.m. (Last Friday)

Friday, February 28th, 7:45 a.m. (Last Friday)

Friday, March 27th, 7:45 a.m. (Last Friday)

Friday, April 24th, 7:45 a.m. (Last Friday)

Friday, May 29th, 7:45 a.m. (Last Friday)

Friday, June 19th, 7:45 a.m. (3rd Friday – moved away from marathon weekend)

Friday July 31st, 7:45 a.m. (Last Friday)

Friday, August 21st, 7:45 a.m. (4th Friday –avoids Friday of Labor Day weekend)

Wednesday, September 16th – Annual Meeting Of Members – Location and time TBD

Friday, October 30th, 7:45 a.m. (Last Friday)

Friday, November 13th, 7:45 a.m. (3rd Friday – avoids Friday after Thanksgiving). Executive Session – Executive Director performance review. (Allows time to address questions & issues before next scheduled board meeting and end of calendar year.)

Friday, December 18th, 7:45 a.m. (Combine November & December regular meetings together to one meeting)