



RUN WILD MISSOULA BOARD OF DIRECTORS

Position Posting

Run Wild Missoula is seeking new members for our Board Of Directors. The ideal candidates will be interested in the sport of running; the active, fit lifestyle that is part of Missoula's culture; and, making meaningful contributions to our community.

The Board Member Position Description is attached.

The board meeting calendar for 2017 is also attached. It is expected that the 2018 meeting calendar would be similar.

If interested, please email a cover letter, resume' and other requested documentation (see below) to:
Tony Banovich, Executive Director
tonyb@runwildmissoula.org

Within your submittal, please provide the following information:

- Identify other boards on which you are currently serving or have served on in the past.
- Identify volunteer positions you have held with Run Wild Missoula or other community groups/events.
- Please describe how your skills and background will be beneficial to the Run Wild Missoula Board Of Directors and the club as a whole.

The application deadline is 5:00 PM, Wednesday, October 18th, 2017. It is expected that finalists will be notified by late October or early November. It is the goal of Run Wild Missoula to select new board members by early December. The new board members would start their position in January, 2018.

Run Wild Missoula is a 501(c)(3) non-profit organization with the mission to promote and support running and walking for people of all ages and abilities. With over 1,500 members, we are the largest running club in Montana; and, one of the largest in the northwest. We conduct over a dozen races each year, as well as training classes, social activities, guest speakers and training groups.

Should you need more information about the position or Run Wild Missoula as a whole, please contact Tony Banovich at tonyb@runwildmissoula.org; or, by phone at 406-672-6700. You can also learn more about Run Wild Missoula by visiting www.runwildmissoula.org.

RUN WILD MISSOULA

BOARD MEMBER POSITION DESCRIPTION

MISSION

Run Wild Missoula promotes and supports running and walking for people of all ages and abilities.

CORE VALUES

1. Honesty, Integrity, Professionalism and Excellence in Reputation
2. Creation of a community of runners and walkers that:
 - Encourages inclusion and acceptance of all ages and abilities
 - Promotes a fit, active and healthy lifestyle for our members
 - Provides for multiple opportunities to safely participate, train, learn and race for members of all financial means.
3. Giving back to the community in meaningful ways
4. Supporting local vendors, businesses and economy – especially our event sponsors.

TERM(S): Three years. Can serve up to two consecutive three-year terms.

PURPOSE: The board's role is one of strategic leadership in defining and overseeing the implementation of the mission and core values. The board makes planning and policy decisions, approves and oversees the annual budget, assures adequate funding, monitors and sanctions activities, and employs the executive director. The board has ultimate responsibility for the affairs of Run Wild Missoula.

OBLIGATIONS:

- Assist with defining the mission, values and strategic vision of the organization.
- Assist with providing the organization with strategic direction.
- Ensure adequate funding for the mission.
- Approve the annual budget and monitor the financial integrity of the organization.
- Attend board and committee meetings. Members of the board must not miss more than two consecutive board meetings (except for extenuating circumstances). If unable to attend meeting(s), will inform executive director in advance.
- Pay annual membership dues to Run Wild Missoula.
- In collaboration with the full board support, select, evaluate, and, if necessary, replace the executive director.
- Ensure compliance with applicable laws, regulations and ethical standards.

GENERAL EXPECTATIONS:

- Prepare for, and participate in board and committee meetings, and other organizational activities.
- Suggest agenda items for board and committee meetings to ensure that significant policy related matters are addressed.
- Ask discerning questions and constructively participate in deliberations.
- Vote according to personal convictions while supporting the majority decision.
- Participate in at least one committee or task force.
- Maintain confidentiality of the board's executive sessions.
- Participate in board evaluation and individual board member self-assessment.
- Serve in leadership positions at the full board or committee level or special assignments consistent with individual skills and interest.
- Participate in fundraising activities and development of fundraising strategies.
- Monitor Run Wild Missoula programmatic and fiscal activities and ensure that these activities are consistent with the organization's goals and objectives.
- Review the organization's financial statements and 990 tax return.
- Exercise prudence with the board in the control and transfer of funds.
- Participate in the nomination, approval and training of new board members.
- Participate in training and educational opportunities in order to enhance your effectiveness as a board member.
- Monitors the executive director's performance on an on-going basis.
- Act as an ambassador for the organization and its mission.
- Raise community awareness of Run Wild Missoula's mission and programs.



BOARD MEETING CALENDAR – 2017 CALENDAR YEAR

(All Meetings to be held at offices of Garlington, Lohn & Robinson unless otherwise noted)

Friday, January 27th, 7:30 a.m. (Last Friday)

Friday, February 24th, 7:30 a.m. (Last Friday)

Friday, March 31st, 7:30 a.m. (Last Friday)

Friday, April 28th, 7:30 a.m. (Last Friday)

Friday, May 19th, 7:30 a.m. (3rd Friday – moved to avoid Friday preceding Memorial Day)

Friday, June 23rd, 7:30 a.m. (3rd Friday – moved to avoid final preparations for marathon)

Friday July 28th, 7:30 a.m. (Last Friday)

Friday, August 25th, 7:30 a.m. (Last Friday – one week before Labor Day weekend)

Wednesday, September 13th – Annual Meeting – Location and time TBD

Friday, October 27th, 7:30 a.m. (Last Friday)

Friday, November 17th, 7:30 a.m. (3rd Friday – to avoid Friday after Thanksgiving). Executive Session – Executive Director performance review

Friday, December 8th, 7:30 a.m. (Combine November & December regular meetings together to one meeting)